

# Local Priorities - Application Form

## Form Preview

### About the grant

\* indicates a required field

### Instructions for Applicants

#### **Applications must be submitted before 4pm on Friday 22 May 2026.**

Before completing this application form, you must read the [Program Guidelines](#) available on the Program website.

- Incomplete applications will not be accepted
- Eligible applicants can submit a maximum of 1 application for this program
- Your application is not officially submitted for consideration until you click '**Review and Submit**' at the end of the application form
- Acceptance of late submissions will be at the sole discretion of the Department
- You cannot reopen or amend applications after the closing date and time.

If you require assistance completing this application, please contact [regionaldevelopmenttrust@dpird.nsw.gov.au](mailto:regionaldevelopmenttrust@dpird.nsw.gov.au) and quote the application ID number in the email subject line.

#### **After submitting your application, the Department may contact you to verify information or seek further information.**

#### Program Evaluation

Successful applicants will be required to participate in an evaluation to determine the extent to which their project has contributed to the objectives of the Program. The evaluation will require applicants to provide evidence of how their project has resulted in measurable outcomes and benefits that are consistent with the objectives of the Program. Guidance on data collection will be provided for successful applicants.

#### **Application Number**

This field is read only.

### Program Overview

The Active Regional Communities Stream 3, Local Priorities Stream (the Program) is a \$10 million investment from the Regional Development Trust Fund and delivers on Regional Development Trust Fund Investment Strategy as a priority initiative for the following **Key Focus Areas** of the strategy:

- Community connection and capacity building
- Improving regional service delivery.

The intended recipients of grants are community organisations seeking to deliver small sized projects that contribute to the wellbeing, social or economic participation of residents.

Eligible applicants can submit a maximum of 1 application per stream.

#### **Grant Program Name**

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This field is read only.

The Program this submission is in.

## Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- the applicant must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- the applicant has read the [Program Guidelines](#) for the Program and has fully informed themselves of the relevant Program requirements.

## Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

## Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the Program

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will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);

- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

## Confirmation

**I acknowledge and agree to the above \***

Yes

**Name of person providing confirmation \***

## Applicant Details

\* indicates a required field

### Organisation Details

**Organisation Name \***

Organisation Name

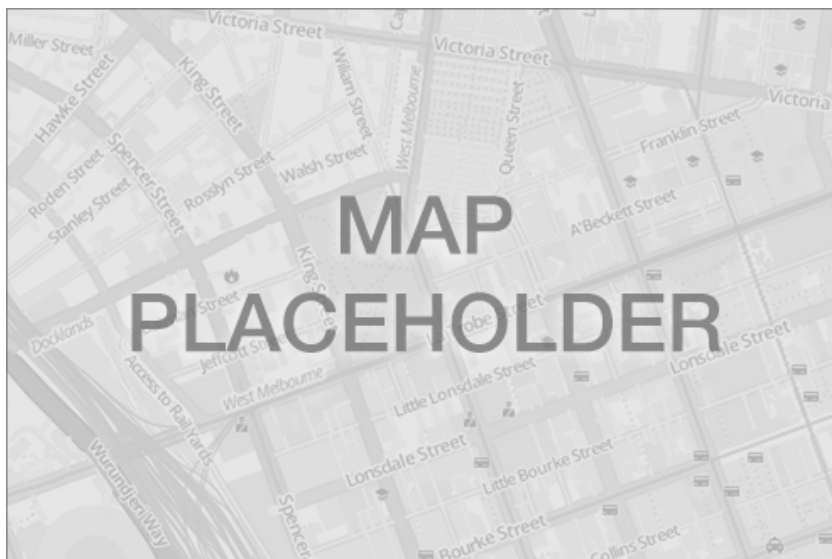
For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

**Applicant Primary Address**

Address

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### Applicant Postal Address

Address

### Applicant Primary Phone Number \*

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Applicant Email Address \*

Must be an email address.

### Applicant Website

Must be a URL.

## Primary Contact Details

### Primary Contact \*

Title      First Name      Last Name

This is the person we will correspond with about this grant.

### Primary Contact Position \*

e.g., Manager, Board Member or Fundraising Coordinator.



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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Organisation Details

\* indicates a required field

### Organisation Eligibility

Eligible applicants are:

- incorporated not-for-profit community organisations
- Local Aboriginal Land Councils
- incorporated Aboriginal community organisations (i.e. initiated by, controlled and operated by Aboriginal people and/or governed by a board or committee of Aboriginal people)

Eligible applicants must:

- have an ABN
- have, or be able and willing to purchase, at least \$20 million public liability insurance
- be located in NSW
- not be insolvent, bankrupt or subject to ongoing legal proceedings
- declare in the application form that the applicant is not aware of any issues which could cause reputational or other risks to the NSW Government.

Applicants must provide evidence that they are an incorporated entity by providing either an Australian Business Number (ABN) or an Australian Company Number (ACN).

Eligible organisations that are unincorporated must provide evidence that they are registered with NSW Fair Trading under the Associations Incorporation Act 2009 (NSW) or another Act.

### Applicant Organisation Details

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### Which option below describes your organisation? \*

- Incorporated not-for-profit organisation
- Local Aboriginal Land Council
- Incorporated Aboriginal community organisation (i.e. initiated by, controlled and operated by Aboriginal people and/or governed by a board or committee of Aboriginal people)

### Please detail the primary activities of the applicant organisation. \*

Word count:

Must be no more than 200 words.

### Please enter the Australian and New Zealand Standard Industrial Classification (ANZSIC) code for the applicant organisation. \*

Please use the Business Industry Code (BIC) tool to identify your business/org ANZSIC code if you are unsure: <https://www.ato.gov.au/calculators-and-tools/businesses-industry-code-tool>

## Incorporated not-for-profit or Unincorporated Status

If your organisation is an incorporated not-for-profit organisation, you must provide appropriate evidence of status.

If your organisation is unincorporated, please provide evidence that the organisation is registered with NSW Fair Trading under the Associations Incorporation Act 2009 (NSW) or another Act.

### Please provide any other registration numbers for the organisation (if applicable). Please specify what the number relates to (e.g. AIN, Association Incorporation Number; ACN, Australian Company Number, etc.) or which Act the organisation is registered under.

### Please provide evidence of your organisation status.

Attach a file:

E.g. Certificate of incorporation, ACNC (Australian Charities and Not-for-profits Commission) certificate, etc.

## Public Liability Insurance

### Does the applicant organisation have Public Liability Insurance of not less than \$20 million per occurrence or commits to obtaining such insurance? \*

- Yes, hold such insurance
- No, but willing to obtain

Applicants are required to hold at least \$20 million public liability insurance in order to enter into a Funding Deed with the NSW Government.

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**Please upload a copy of the applicant organisation's Public Liability Insurance - Certificate of Currency. \***

Attach a file:

### Conflict of Interest

**Is the Applicant Organisation (including its officers and staff) aware of any relationship which creates a potential, perceived or actual conflict of interest with the NSW Government? \***

- Yes  No

**Is the Applicant Organisation (including its officers and staff) aware of any perceived, potential or real conflicts of interest in respect of the grant opportunity? \***

- Yes  No

### Conflict of Interest Details

**Please provide details including the individuals involved and the mitigation measures in place or proposed. \***

### Other applicant eligibility requirements

**Please confirm that the applicant is a fit and proper person/legal entity \***

- Yes - the applicant IS a fit and proper person/legal entity  
 No - the applicant IS NOT a fit and proper person/legal entity

**Please confirm that the applicant is not insolvent, bankrupt or subject to ongoing legal proceedings \***

- Yes - the applicant IS NOT insolvent, bankrupt or subject to ongoing legal proceedings  
 No - the applicant IS insolvent, bankrupt or subject to ongoing legal proceedings

**Please declare that the applicant is not aware of any issues which could cause reputational or other risks to the NSW Government \***

- Yes - I DO make this declaration  
 No - I DO NOT make this declaration

### Response details

**Please provide the reason/s for your 'No' response/s in the question/s above: \***

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### Project Details

\* indicates a required field

#### **Title \***

#### **Word count:**

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive. If successful, this brief description may be published on the grant's webpage.

#### **Brief description \***

#### **Word count:**

Must be no more than 350 words.

Include a brief summary of: 1. what activities you will do; 2. who will benefit from this initiative; 3. what outcomes you expect from your activities.

#### **Anticipated start date \***

Must be a date.

#### **Anticipated end date \***

Must be a date.

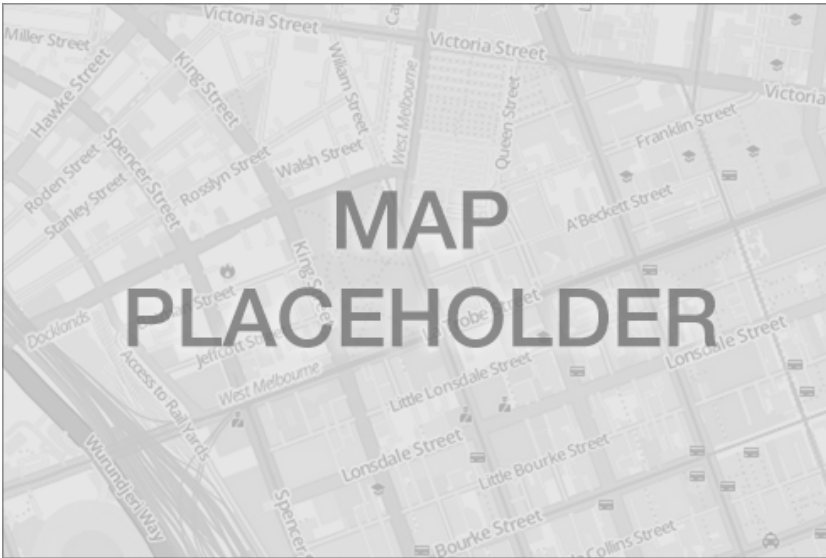
Projects must be completed within 2 years from the commencement date of the Funding Deed.

#### **Primary location of your initiative**

Address

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Any, but at least one field is required. Country must be Australia  
Projects must be located within one of the 95 regional NSW Local Government Areas (LGAs), the Unincorporated Far West region or on Lord Howe Island. (refer to Appendix A in the Program Guidelines for a detailed list of eligible locations). Projects located in the Sydney metropolitan area are ineligible.

### Additional Locations

Projects must be located within one of the 95 regional NSW Local Government Areas (LGAs), the Unincorporated Far West region or on Lord Howe Island. (refer to Appendix A in the [Program Guidelines](#) for a detailed list of eligible locations). Projects located in the Sydney metropolitan area are ineligible.

**Does your project have any additional locations? \***

- Yes
- No

Additional Location/s

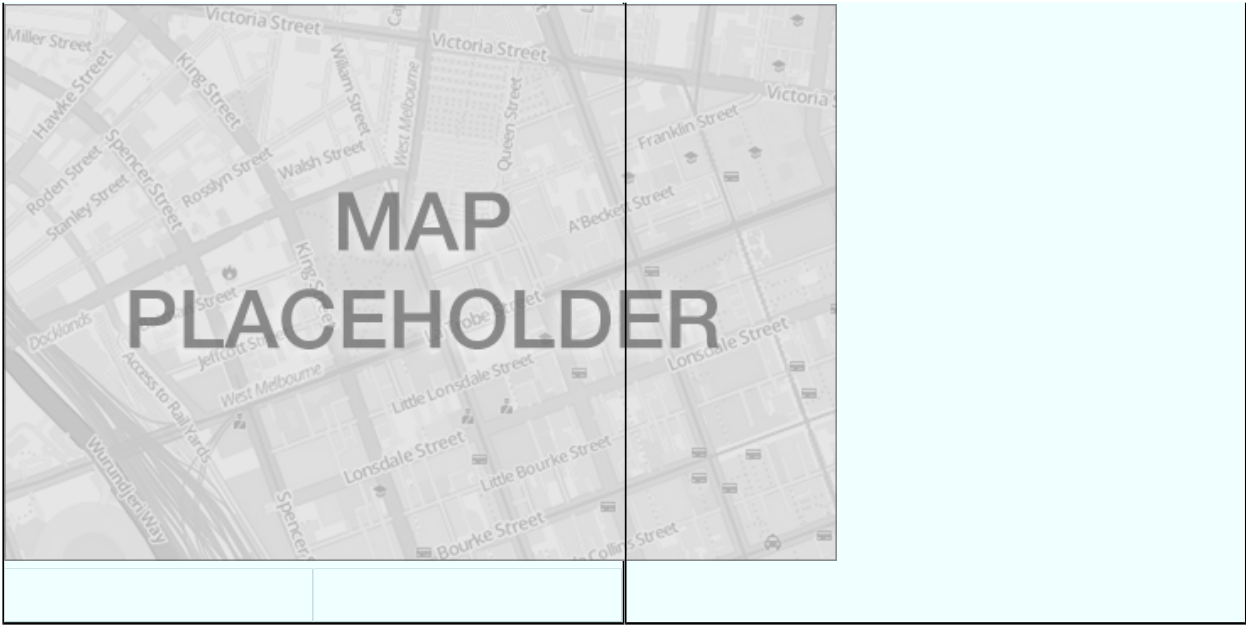
**Additional locations**

**Activity at location**

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### Timeframes

**Projects must be completed within 2 years from the commencement of a Funding Deed. Please confirm that you will be able to complete the project within the time required. \***

- Yes  No

**Please explain why this project may be unable to complete within 2 years of commencement of the Funding Deed. \***

### Project Feasibility

\* indicates a required field

Detailed Project Information

**Please select the option that best describes your project: \***

- Community facilities or assets upgrades  
 Equipment upgrade or purchase  
 Program delivery

**You may upload here any supporting documents relating to the project's description, what it will deliver, issue/s it addresses and the benefits.**

Attach a file:

### Project Management Plan

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Applicants must provide a detailed project management plan demonstrating the project will be successfully completed in the required timeframe. **Projects must be completed within 2 years from the commencement of a Funding Deed.**

A project management plan template is available [here](#) and on the program webpage. Applicants can use this template or other formats as long as the necessary information is included.

Applicants may complete a Project Management Plan within the application form below.

**Do you have a Project Management Plan to upload or will you complete the plan in the application? \***

- Upload a Project Management Plan
- Complete a Project Management Plan in the application

### Project Management Plan

**Please upload your Project Management Plan \***

Attach a file:

### Project Management Plan

#### How to complete your Project Management Plan

Please consider the order of your works and provide realistic timeframes for tasks to be completed. Ensure you add activities related to regulatory, compliance and licensing requirements.

**Key activity:** Please enter the type of activity.

*For infrastructure projects, key activities include: Project initiation, Design/Documentation, Procurement phase, Construction phase, Project completion phase.*

*For program projects, key activities include: Project initiation, Program planning and design, Program implementation & activities, Program close and outcomes.*

**Task description:** Please provide a short description of the task to be delivered.

**Start date:** This is the date you plan to start the specific task.

**End date:** This is the date you plan to complete the specific task.

**Performance measure:** This is the measure you will use to understand/demonstrate that the specific task is complete or on track.

Use the 'Add More' button to add new rows to your project management plan.

Key activity	Task description	Start date	End date	Performance measure
		Must be a date.	Must be a date.	

### Landowner's Consent

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Projects can be located on publicly owned land or on private land where there is a clear public benefit. If the applicant is not the owner of the land where the project will be located, landowner's consent will be required as part of the application.

The landowner's consent template is available [here](#) and on the program webpage

### Does this project require landowner's consent? \*

- Yes  No

The applicant must seek landowner's consent for any projects involving the upgrade of infrastructure or construction on land not owned by the applicant.

### Please upload landowner's consent \*

Attach a file:

### Is your project on private land? \*

- Yes  No

### If your project is located on private land, please detail its public benefits. \*

Word count:

Must be no more than 200 words.

## Development Approval (DA)

### Does your project require a Development Approval? \*

- Yes  No

## Development Approval Status

### What is the current status of your Development Application? \*

- Approved (please attach below)  
 Submitted, awaiting determination  
 Documentation is being prepared  
 Not started

### Please provide further information including an indicative timeline on when your Development Approval is expected. \*

Word count:

Must be no more than 200 words.

### Please attach your Development Approval or relevant information.

Attach a file:

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### Children and/or Young People

**Does any of your project activities involve children and/or young people (under 18 years old)? \***

- Yes  No

**Please upload the Working with Children certificate/s for current staff or volunteers that will be involved in the project. Note that Working with Children checks for staff or volunteers will be a requirement for project funding \***

Attach a file:

### Other Approvals

**Are any other approvals required for your project? \***

- Yes  No

Does your project require any other approvals, e.g. regulatory, licensing, etc.?

### Other Approvals details

Approval description	Approval Status	Approval attachment (if applicable)
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Must be no more than 200 words.		
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### Key Project Personnel

Applicants must demonstrate project management experience and capacity (or ability to access the necessary expertise and support) to deliver the project.

- Please provide information on the key personnel who will be responsible for the delivery of the project, including their qualifications and experience.
- Include only one person per row.

Use the 'Add More' button to add new rows to your response.

Name	Organisation	Role	Experience	CV/ Supporting document	Notes
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One per row. Add more rows if you want to list additional key project personnel.				Please provide a CV or any supporting documentation, where relevant.	Please provide any further details.

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### Risk Management Plan

Applicants must demonstrate an effective approach to identifying and managing risks, including adopting measures to regularly monitor the project budget and manage costs by providing a detailed risk management plan with risk mitigation strategies.

- Please detail the risks or uncertainties in the delivery of the project and how each of these will be managed (the risk mitigation strategies).
- Examples of risk types include financial, operational, safety, regulatory.
- Include only one risk or dependency per row.

Use the 'Add More' button to add new rows to your response.

Risk or dependency	Risk Mitigation
For example, you may require approval which could impact the ability for you to deliver on time, have access to limited resources, or time constraints for delivery.	Provide an explanation of how you will prevent, manage or treat the risk or dependency.

### Project Delivery Confirmation

**Please confirm that the project DOES NOT require ongoing funding from the NSW or Australian Government to be financially viable \***

- Yes - I confirm
- No - I do not confirm

**Please confirm that the project HAS NOT received funding from the NSW or Australian Government, or other entities, that duplicates any part of the project scope and deliverables to be funded by this program. \***

- Yes - I confirm
- No - I do not confirm

**If you were unable to confirm either of the items in the 2 previous questions, please explain the reasons below. \***

Word count:

Must be no more than 500 words.

**Program Purpose: compliance with the Regional Development Act 2004**

The project must demonstrate compliance with the *Regional Development Act 2004* (the Act).

Applicants must detail how the project is compliant with the Act (see below) and identify which of the purposes the project delivers.

**Which of the purposes in the Act does this project deliver? Please select all that apply. \***

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- (a) To promote economic and employment growth in regions in accordance with the principles of ecologically sustainable development
- (b) To support sustainable economies, a healthy environment and resilient communities in regions
- (c) To support place-based solutions, targeted to the development problems of particular locations and developed in collaboration with the local community, that promote improved economic, environmental and social outcomes in regions
- (d) To assist communities in regions to capitalise on regional strengths by supporting the diversification, adaptation and resilience of regional economies, including in relation to established and emerging primary and other industries
- (e) To support the transition of communities affected by economic, environmental and social change
- (f) To facilitate the economic and social development of Aboriginal communities and Aboriginal enterprises in regions
- (g) To encourage cooperation in relation to the matters in paragraphs (a)-(f) among all tiers of government, including local government, the private sector and not-for-profit organisations

At least one purpose must be selected.

**How does your project meet the purpose/s of the Act you selected in the above question? \***

## Budget

\* indicates a required field

### Expenditure - Grant Funding Requested

Applicants must provide a realistic project budget with quotes and/or detailed cost estimates.

- In the table below, include **only the expenditure items that you are seeking to fund under the grant**.
- The total of funding requested in this table must be **from \$10,000 to \$100,000** (GST exclusive).
- These must be eligible costs as outlined in the [Program Guidelines](#).

At the end of this section, you will be able to upload an overall budget for the project.

Grants are GST exclusive. If a grant recipient is registered for GST, GST will be applied on top of the grant value when payment is made.

Eligible projects costs include:

- project management and administration totalling no more than 10% of the requested funding amount
- contingency of no more than 20% of the requested funding amount.

Expenditure description	Expenditure type	Expenditure amount (ex. GST)	Expenditure GST	Expenditure amount (inc. GST)	Notes	Quote or detailed estimate
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		Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.		

### Project Management and Contingency Checks

Ensure the following:

- the Project Management and Administration Check is showing a value no more than 10% of the total amount requested for this grant (total of the table above).
- the Contingency Check is showing a value no more than 20% of the total amount requested for this grant (total of the table above).

#### **Total Project Management and Administration. \***

Must be a dollar amount.

Please add up the total (ex GST) of all expenses in the table under the 'Project Management' and 'Administration' types.

**Project Management and Administration Check: If this amount is more than 10%, please check your amount in the total project management and administration field above and the expenses in the table.**

This number/amount is calculated.

Amount should not be over 10.

#### **Total Contingency**

Must be a dollar amount.

Please add up the total (ex GST) of all expenses in the table under the 'Contingency' type.

**Contingency Check: If this amount is more than 20%, please check your amount in the total contingency field above and the expenses in the table.**

This number/amount is calculated.

Amount should not be over 20.

### Co-Contributions

Co-contributions and collaborative project delivery are encouraged but not required.

**Co-Contribution Amount      What this amount will be used for      Co-contribution source**

Must be a dollar amount.		Can be Australian government grants, cash, in-kind, etc.

### Co-Contribution Details

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### Total Co-Contribution Amount \*

This number/amount is calculated.

This is the total monetary amount the applicant will be contributing to the project.

### Please attach evidence of the applicant's capacity for the financial co-contribution.

Attach a file:

## Total Costs

Please note:

- The **Total Project Cost** is auto calculated based on the entries throughout the Budget section of this form:

Total Project Cost = Total Amount Requested + Total Co-contribution Amount

- The **Total Amount Requested** is auto calculated based on the entries on the table "Expenditure - Grant Funding Requested".

Any changes required to the total amounts below must be made in the tables of the Budget section.

### Total Project Cost \*

This number/amount is calculated.

The Total Project Cost is auto calculated based on the entries throughout the Budget section of this form. Total Project Cost = Total Amount Requested + Total Co-contribution Amount.

### Total Amount Requested

\*

This number/amount is calculated.

This is the total financial support you are requesting under this grant. This figure must be an amount between \$10,000 and \$100,000 and is calculated using the Expenditure table above. Any changes to this number can only be done by changing the items/amounts in the Expenditure table.

## Overall Budget

Ensure the following:

- the Total Project Cost includes your co-contribution and Total Amount Requested.
- the Total Amount Requested field is showing an amount from \$10,000 to \$100,000.

### Please upload a copy of the total project budget

Attach a file:

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The total project budget will include the items proposed to be funded using the grant funding expenditure and the items proposed to be funded using the applicant's co-contribution. The total project budget should equal the amount entered in the "Total Project Cost" field. Please upload an Excel or Word file (or similar).

## Merit-based Criteria

\* indicates a required field

### New Section

Applications that meet the compliance, eligibility and project feasibility criteria will be assessed based on the following merit-based assessment criteria:

- Strategic alignment
- Value for money
- Economic benefit
- Balanced approach to regional economic development

Applicants should read the [Program Guidelines](#) for full details on each of the merit-based criteria.

Please provide as much specific information and detail as possible in your responses to demonstrate how well the project addresses the criteria.

## CRITERIA: Strategic alignment

### Program Objectives

The objective of the Local Priorities Stream is to:

- Expand the activities of community organisations that contribute to the wellbeing, social or economic participation of residents.

The expected outcomes of the Local Priorities Stream are:

#### Short-term outcomes

Increased access to diversion activities, reduction in youth crime

Improved amenity of local activities lifts community engagement

#### Medium-term outcomes

Health and well-being improvements, and increased opportunities to develop skills and connections within the local community particularly for young people and families

#### Long-term outcomes

Attract and retain the residents and workers needed to ensure the economic success and ongoing sustainability of regional communities

Communities have the amenities and social cohesion needed to build and maintain resilience from economic or environmental shocks

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**How do the benefits and outcomes of the project contribute to the objective of the Local Priorities Stream? \***

Word count:

Must be no more than 300 words.

**How will the project enable organisations to remove barriers, expand, enhance or provide new activities for participation by more people or a wider range of people? \***

Word count:

Must be no more than 300 words.

## Regional Development Trust - Key Focus Area

The Program is an investment from the Regional Development Trust Fund, identified in the *Regional Development Trust Investment Strategy* as a priority for the following **Key Focus Areas** of the strategy:

- Community connection and capacity building
- Improving regional service delivery.

See more details in the [Regional Development Trust Investment Strategy and Governance Framework](#)

**How does the project address the relevant Key Focus Areas above and priorities in the Regional Development Trust Fund Investment Strategy? \***

Word count:

Must be no more than 300 words.

## Alignment with relevant government strategies and priorities

**How does the project address key priorities for the NSW Government or local strategies? \***

Word count:

Must be no more than 300 words.

**If your project is aligned to a regional or local strategy, policy or plans, please provide a copy of the relevant document.**

Attach a file:

Please ensure the relevant content within any document you upload is clearly linked to your answer above.

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### CRITERIA: Value for money

A key principle of any grant program is to achieve value for money. This ensures that the benefits of the grants are maximised for the people of NSW. As outlined in the [Program Guidelines](#), applicants are required to demonstrate how they will contribute to delivering value for money by providing evidence that they have considered:

- The significance of the community need and the current gap in provision that will be addressed by the project.
- The project's benefits and costs.
- Evidence that the project will not proceed without support.
- A strategy for maintenance, operation, or closure, once the project is complete and the grant is expended (as applicable).

**Please provide an explanation on the significance of the community need and the current gap in provision that will be addressed by the project. \***

Word count:

Must be no more than 300 words.

**Please provide evidence to support your response. This can include letters of support for the project (through partner/stakeholder letters, community backing, co-delivery commitments) and evidence of need (letters, data, community consultation, relevant research, case studies). \***

Attach a file:

This could include: research, examples, data, case studies, or letters of support that demonstrate the broader applicability and potential impact of your project.

**Please provide an explanation on how the project offers value for money based on its benefits and costs. \***

Word count:

Must be no more than 300 words.

**Please provide an explanation of why the project will not proceed without support from this grant. \***

Word count:

Must be no more than 300 words.

**Provide the strategy for maintenance, operation or closure once the project is complete and/or the grant is expended. \***

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Word count:

Must be no more than 300 words.

Please provide a plan for the closure or continuation of the activities with alternative funding, at the end of the grant period (once the grant is expended).

**You may upload below supporting documents relating to maintenance, operation or closure.**

Attach a file:

### CRITERIA: Economic benefit

Economic benefit relates to:

- The potential for the project to optimise the community activities to meet the program objective
- The contribution of the project, either directly or indirectly, to improving the economic or social outcomes for the community or key cohorts in the community.

**Based on the points above, how will the project contribute to delivering economic benefit? \***

Word count:

Must be no more than 300 words.

**Please upload any evidence to support your answer.**

Attach a file:

Where relevant, include material you refer to such as: research, examples, data, case studies, etc relevant to the potential economic benefits of your project.

### CRITERIA: Balanced approach to regional economic development

This criteria relates to:

- The likely economic or social impact on the region/locality.
- How the project facilitates a balanced approach to regional economic development and contributes to a diversity of project types across rural and regional NSW.

**Based on the points above, how will the project contribute to a balanced approach to regional economic development? \***

Word count:

Must be no more than 300 words.

## Outcomes

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### Outcomes

Please tell us about the outcomes you expect to result from your project. Outcomes are the changes you expect to occur for the beneficiaries (direct, indirect and/or intermediaries) of your project. Generally, outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation (these are generally immediate or short-term outcomes)
- Actions, behaviour, change in policy (these are generally intermediate or medium-term outcomes)
- Social, financial, environmental, physical conditions (these are generally long-term outcomes)

#### Your outcomes

#### How does your intended outcome link to the Program outcomes?

#### Explanatory notes

Your outcomes	How does your intended outcome link to the Program outcomes?	Explanatory notes
What changes do you expect will occur as a result of your project (e.g. Enhanced physical fitness)? Please be brief. One per row.	Please explain how your intended outcome helps contribute to the Program Outcomes.	Add notes if you need to provide more context.

### Declaration and Authorisation

\* indicates a required field

#### Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;

# Local Priorities - Application Form

## Form Preview

- I understand that a false or misleading application (or the information in connection with this application) may render this application ineligible/invalid, and potentially incur penalties under the *Regional Development Act 2004*;
- The Applicant is aware that no project costs can be incurred until a funding deed has been entered with the department;
- I acknowledge that if this application is successful the Applicant will be required to respond to requests for data, and participation in program evaluation activities;
- All relevant conflicts of interest have been declared;
- The Applicant is aware that if the project activities may include any contact with children and/or young people (under 18 years old), that working with children checks are required for project staff/volunteers and any relevant regulatory requirements are required to be met; and
- The Applicant is not aware of any issues which could cause reputational or other risks to the NSW Government.

## Authorisation

**I agree \***

Yes

**Name of authorised person \***

Title      First Name      Last Name

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Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

**Email \***

Must be an email address.

Please review your application before clicking the **SUBMIT** button to finalise and submit your application.

## Applicant Feedback

As part of the evaluation of this program, we invite you to provide feedback on your experience of developing and submitting this application by completing a short survey. All responses will remain anonymous. Your responses will be used to inform an evaluation of our processes and continuously improve our programs. Any questions about this survey or how the data is used can be sent to [rd.rpp.evaluation@dpiird.nsw.gov.au](mailto:rd.rpp.evaluation@dpiird.nsw.gov.au).

# Local Priorities - Application Form

## Form Preview

Please click on the link below to complete the survey:

[Complete survey](#)

**I can confirm I have completed and submitted the applicant experience survey: \***

Confirm

*GMS-MGO/2025 v2.0*